

THE ULTIMATE

Team Call Agenda

HIGH ENERGY

5 minutes before call

Play high energy, positive music to bring up the energy as you wait for team members to join the call. Engage with participants in the Chat. Make sure you are smiling and exhibiting high energy yourself!

CELEBRATIONS AND INTRODUCTIONS

First 10 minutes

Introduce new team members – make a big deal about them! Celebrate team-member victories (you can celebrate them or ask them to share with the group)

ANNOUNCEMENTS

Next 5 minutes

Announcements for team or from Corporate

TRAINING TOPIC

Next 20-30 minutes

Teach or bring in a guest speaker on a relevant topic Find a relevant topic that addresses a major pain point the team is facing (or a common pain point)

Point #1

- Principle
- Story
- Application

Point #2

- Principle
- Story
- Application

Point #3

- Principle
- Story
- Application

Principle - What is the principle you are teaching

Story - Tell a story to bring home the point

Application - Give a specific action step or system they can implement to improve in this area

OPEN DISCUSSION

Next 15 minutes

Q&A from the training session

Ask them to share "Ah-has", thoughts, feedback on the training

GOODBYES AND THANK-YOUS

Final minutes

Remember to sign off with heart-felt gratitude and love!

Training Topic

POINT #1

Principle

Story

Application

POINT #2

Principle

Story

Application

POINT #3

Principle

Story

Application

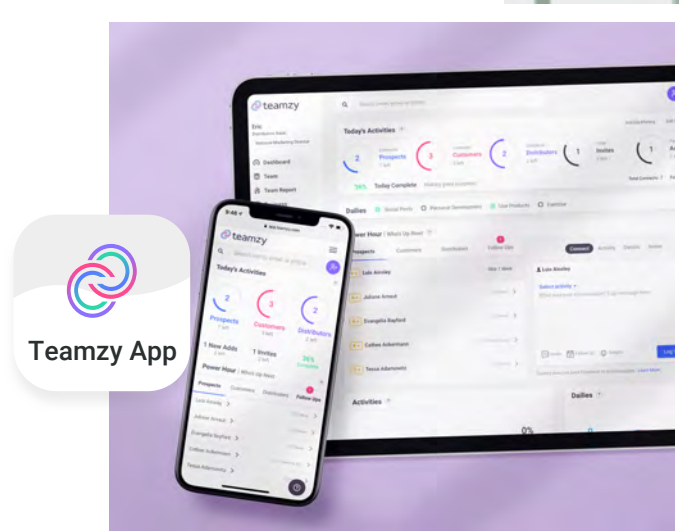
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- ✓ Follow up Like a Pro
- ✓ Motivate & hold team accountable